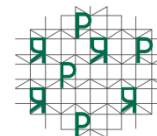


Job Announcement Form
Professional Assistance for Development Action (PRADAN)

Title of position offered	Training Coordinator
Number of Vacancies	1
Roles and Responsibilities:	• Ensure that all the training modules for the extremely poor communities identified as programme participants in the Inclusive Livelihood programme are delivered in full, by the Master Trainers as per schedule in a timely manner. • Carry out training needs assessment and ensure alignment of the training inputs and the training needs. • Ensure that the non-training supports such as asset transfers, cash assistance, and other related activities are aligned and synergised with the training inputs. • Ensure that the training and facilitation skills of the Master Trainers are updated from time to time to ensure the best programme outcomes. • Coordinate with the District Coordinators, the District Programme management Unit (DPMU), and State Programme Management Unit (SPMU) for planning and implementation of the training events. • Assess the training inputs through systematic feedback mechanisms and make content and process corrections as needed. • Identify and document best practices. • Communicate effectively with external stakeholders about the programme. • Perform any other tasks as assigned by the project team
Eligibility criteria	• Post Graduate in any discipline; or a Professional Degree; or Post Graduate Diploma in Rural Management/Social Sciences. • At least seven years of experience in the social development sector, including at least two years in training delivery and coordination roles. • At least five years of working with rural or urban poor or other disadvantaged communities. • Proficient in Kannada and English (reading, writing, and speaking). • Experience in working in and leading teams. • Ability to communicate well in meetings and public forums.



Place of posting/Location	Yadgir, Karnataka
Proposed Salary range	Rs. 50,000/- CTC per month based on qualification and experience (As per PRADAN pay structure for FTEs)
Nature of job	1-year Fixed term Contract and extendable based on performance
Last date of Application	October 21, 2026
Insert Google Form link for pulling CVs	https://forms.gle/7JUGWwgDvEGm14819