Job Announcement Form

Professional Assistance for Development Action (PRADAN)

About the Scope of Work: rovide strategic and technical support to NMMU (National Mission Management Unit), DAY-NRLM and SRLMs (State Rural Livelihood Mission) to strengthen financial management, financial intermediation, loan-portfolio performance and financial sustainability of the Model CLFs (Cluster Level SHG Federations).

Title of position offered	National Programme Manager – Community Finances
Number of Vacancies	1
Roles and Responsibilities:	**Key responsibilities:** • Strengthen CLF accounting, financial planning, fund management, reconciliations and reporting. • Develop guidance for corpus utilization, liquidity, lending commitments, financial controls and fund deployment. • Improve CIF repayments, overdue-loan management, portfolio risk, savings, SHG–bank linkage and loan processes. • Support state pilots of appropriate credit and insurance products and financial services. • Analyze CLF financial performance; prepare dashboards, advisories, SOPs and improvement measures. • Coordinate with audit teams, government, banks, finance and technology partners; develop training and e-learning resources.
Eligibility criteria	**Qualifications and Experience:** • Minimum 5 years of relevant experience in an NGO, MFI, fintech, development finance, community institutional finance or related field. • Academic background in Commerce, Economics, Finance, Business Management or related discipline preferred. • Experience improving financial systems, portfolio monitoring or community financial services; large-scale government or federated-institution experience advantageous.
Skills and Competencies	**Required Skills and Competencies:** • Institutional finance, treasury, fund management, portfolio performance, credit risk, repayments and internal controls. • Ability to analyze financial data, diagnose recurring weaknesses and design practical improvements. • Strong writing, facilitation, presentation and stakeholder-management skills. • Experience with government systems and multidisciplinary teams; willingness to travel; DAY-NRLM familiarity desirable.
Place of posting/Location	New Delhi (with travel across states)
Proposed Salary range	Commensurate with market standards and determined based on the candidate's last drawn salary, relevant experience and qualifications. (As per PRADAN pay structure for FTEs)
Nature of job	One-year fixed term contract and extendable based on performance
Last date of Application	25th November, 2026
For queries write to (email ID)	modelclf@pradan.net

Preference	Familiarity with DAY-NRLM SHG–VO–CLF architecture and national or state-level technical assistance is desirable.
Insert Google Form link for pulling CVs	https://forms.gle/tfQDAZjUmNs1i6aEA