Job Announcement Form

Professional Assistance for Development Action (PRADAN)

About the Scope of Work: Provide strategic and technical support to NMMU (National Mission Management Unit), DAY-NRLM and SRLMs (State Rural Livelihood Mission) to strengthen financial management, financial intermediation, loan-portfolio performance and financial sustainability of the Model CLFs (Cluster Level SHG Federations).

Title of position offered	National Program Manager – Internal Control Systems
Number of Vacancies	1
Roles and Responsibilities:	**Key responsibilities:** • Support national strategies, policies, SOPs and guidelines for internal control, internal audits and grading. • Design and improve audit tools, reporting formats, quality-assurance processes and periodic audits of SHGs, VOs and CLFs. • Develop grading/rating indicators, scorecards and assessment methods; review results and corrective action. • Analyze audit and grading data, identify risks, and develop dashboards and performance reports. • Prepare learning materials and build capacities of national/state resource persons and community cadres. • Coordinate with MoRD, SRLMs and partners; support national campaigns and state implementation.
Eligibility criteria	**Qualifications and Experience:** • 7–10 years of relevant experience. • MBA (Finance), M. Com, M.Sc. Finance, CA (Inter), ICWA (Inter), or other relevant postgraduate qualification in Finance, Accounting or Management. • Relevant work in audits, credit rating/institutional assessments, rural development, flagship government programmes or development consulting preferred.
Skills and Competencies	**Required Skills and Competencies:** • Knowledge of internal audit methods, risk assessment, internal controls, financial management, and grading/rating frameworks. • Data analysis; audit reporting; strong analytical, documentation, communication and presentation skills. • Proficiency in MS Excel, Word and PowerPoint; stakeholder coordination and independent working. • Willingness to travel extensively; DAY-NRLM and national technical-assistance experience desirable.
Place of posting/Location	New Delhi (with travel across states)
Proposed Salary range	Commensurate with market standards and determined based on the candidate's last drawn salary, relevant experience and qualifications.
Nature of job	One-year fixed term contract and extendable based on performance
Last date of Application	30th November, 2026
For queries write to (email ID)	modelclf@pradan.net

Preference	Experience with SHG–VO–CLF institutions, government programmes, policy development, large-scale implementation and capacity building is desirable.
Insert Google Form link to apply for the position	https://forms.gle/GqaSrQUV5Ez8kQRf9